

ABRA Show Packet

This show packet will have valuable information in it for you and your show staff to review prior to the show. The success of your horse show can be measured in different ways but being prepared is a valuable asset.

If you have any questions, feel free to contact the ABRA Office by email or phone.
Phone 918-936-4707 Email americanbuckskin@gmail.com

We strongly urge you make sure ALL persons involved in your ABRA approved show be totally familiar with the SHOW AND CONTEST RULES AND REGULATIONS in the current ABRA Rule Book in addition to information found in this packet. This packet contains guidelines that are not in the ABRA Rule Book.

SHOW MANAGEMENT

Always keep in mind that your staff will be a reflection AND promotion of our breed and should be friendly, cooperative, and hospitable to everyone at your show. Make sure your staff is knowledgeable of all ABRA rules and able to explain them to an exhibitor if questioned.

- **Show Manager** is officially in charge of making sure all pre-show work, show work, and post-show work is completed. Must be 18 years of age and a current member of ABRA. The Show Manager shall have the sole authority to enforce all rules referring to the Show or Contest. He/She may excuse any horse or exhibitor from the show or contest prior to or during the judging. At the end of the show, the Show Manager will receive from the Ring Steward a marked copy of the Show Bill signed by the Judges and the Ring Steward. This copy will be retained by the Show Management for at least three (3) years so they will be available upon request from ABRA. Not to interfere with the effectiveness of the show, the Show Manager should not serve as Show Secretary, Ring Steward or Announcer at the show. The Show Manager must be present on the show grounds the entire duration of the show. In the event of an emergency and the Show Manager is unable to fulfill his/her duties, an acting Show Manager can be assigned.
- **Show Secretary** is officially in charge of the Horse Show Office, accepting entries, processing and tabulating all classes, accounting for and sending complete results to the ABRA show office of ABRA classes only. The Show Secretary cannot be Show Manager, Ring Steward or Announcer at the show. The Show Secretary must be a current member of ABRA. The Show Secretary must ensure every exhibitor and horse is eligible to enter a class through the inspection of Horse Registration Certificates, Membership ID's and Class Eligibility Documents prior to taking an entry.

ELIGIBILITY TO SHOW

Any current ABRA member can show in ABRA approved classes. In order to show in an ABRA Open Class, an exhibitor MUST show their current ABRA Membership card or apply for an ABRA Individual Membership at the show. In order to show in ABRA Amateur classes, an exhibitor MUST show their current ABRA Amateur Card or apply for a current ABRA Amateur Membership at the show. In order to show in an ABRA

Youth class, an exhibitor **MUST** show their current ABRA Youth Card or apply for a current ABRA Youth Card at the show.

An ideal situation would be for any individual that has communicated with, or picking up judges for the event, should not show to those judges.

TYPES OF MEMBERSHIPS

The last recorded registered ABRA horse owner, and every exhibitor showing in an ABRA approved class **MUST** present a current ABRA membership card, a photocopy, or a digital copy at the time of entry. If they cannot, they **MUST** purchase one prior to entry being accepted. 3 Year and 5 year memberships are available through the ABRA office but not at a show.

- **Individual Membership (Open)**

Any individual may exhibit in the ABRA Open Classes, and must present his/her ABRA Individual membership card (photo copy or digital copy) in order to enter, or purchase the membership in the ABRA Show Office if he/she cannot produce the card. However, if the exhibitor is an Amateur or Youth, he/she may enter Open classes by presenting his/her Amateur or Youth Card. All ABRA Judges membership cards allow them to show in the ABRA Open Classes.

- **Amateur Membership**

Every rider competing in an Amateur/ Amateur Select Class must possess a current Amateur card issued by ABRA, Inc. Show Management must inspect this card, photocopy of the card or digital picture of the card at the time of entry or purchase the membership in the ABRA Show Office if he/she cannot produce the card. Any horse exhibited by an Amateur in an ABRA approved Amateur Class or Event must be owned by the contestant or by the contestant's spouse, child, stepchild, father, mother, grandparent, grandchild, stepparent, sibling, half-sibling, step-sibling, spouse's parent, spouse's stepparent, sibling's spouse, half-sibling's spouse, step-sibling's spouse, niece, aunt, uncle, nephew legal ward or legal guardian as evidenced by records filed with ABRA. Unregistered weanlings are not eligible to compete in ABRA approved Amateur classes. Horses owned jointly or in a partnership with any person other than those listed above are not eligible to compete in ABRA approved Amateur classes. Horses owned by a ranch, far, etc. are not eligible to compete in ABRA approved Amateur classes. An Amateur must not exhibit horses owned by any third party in ANY class unless an Amateur Lease from ABRA, Inc. is provided.

- **Youth Membership**

Any contestant must not have passed his or her nineteenth (19) birthday as of January 1 of the current year. All youth must hold a current ABRA Youth Membership Card to exhibit in ABRA approved Youth classes. Show management must inspect this card, a photo copy, or digital copy of card, at any show at time of entry or purchase the membership in the ABRA Show Office if he/she cannot produce the card. Any horse exhibited by a youth in an ABRA approved Youth class must be owned by the contestant or by the contestant's parents, stepparents, sibling, half-sibling, step-sibling, niece, nephew, uncle, aunt, grandparents, step-grandparents, sibling's spouse, half-sibling's spouse, step-sibling's spouse, niece, aunt, uncle, nephew, or legal guardian as evidenced by records on file with ABRA, or owned by the institution in which the contestant is enrolled as a ward. Unregistered weanlings are not eligible to compete in Youth classes. Horses owned jointly or in partnership with any person

other than those listed above are ineligible to compete for ABRA points in ABRA approved Youth classes. Horses owned by a ranch, farm, etc., are ineligible to compete for ABRA points in ABRA approved Youth classes. No horse may be shown by more than one (1) exhibitor in any one (1) youth class. A Youth exhibitor may not show more than one (1) horse in any class other than in individual working events such as reining, barrel racing, jumping, etc. In individual working events, a Youth exhibitor may show two (2) horses, regardless of sex. Youth may not exhibit stallions in youth events. No married youth may exhibit in youth events. A youth may exhibit an ABRA registered horse in youth classes that is leased in the youth name. An official ABRA embossed Youth Exhibition Lease acknowledgment should be presented to Show Management with the copy of the horse's registration papers, a copy of the last recorded owner's current ABRA membership card, and the current ABRA youth membership card, whenever making entries in ABRA youth classes, and the owner of the horse must be listed on the show entry form as the last recorded owner on the registration papers.

MEMBERSHIPS SOLD AT SHOW

Exhibitors may purchase an ABRA membership at the show. Memberships sold at the show are referred to as ASAF (at show funds) and a copy of this form is in this Show Packet. These forms have a built in RUSH fee since they will be processed immediately after your show by the ABRA office and appropriate information sent to the Show Secretary to include in the Show Results before they are submitted. An ABRA Membership Renewal card sent out by the ABRA office CANNOT be accepted at the show, they must Re-new on the form provided in this packet. It is the responsibility of Show Management to provide the appropriate Membership form to the Exhibitor and to mail them to the ABRA office the day after the last day of your show. Show Management MUST make sure the date is marked on the Membership Form. Please make sure they are filled out legibly, if you can't read it, the office probably can't either. ASAF memberships need to be submitted to the ABRA office with a check made payable to ABRA. Do not include these membership fees with any other monies due ABRA.

RESPONSIBILITY DISCLAIMER

Included in this Show Approval Packet is a Disclaimer that MUST be posted at every ABRA Approved Show or Event. It is suggested you laminate the Disclaimer of Responsibility and the Show Manager or Show Secretary ensure its posting at your shows.

SUBMITTING RESULTS

All Results must be sent to the **ABRA Office electronically within 14** days of the ending show date. It is very important the Show Results Check List in this packet be followed in order for ABRA points to be awarded. The Results check list at the end of this packet MUST be initialed, signed and submitted with results. If the signed check list does not accompany results, results are not considered complete.

JUDGE EVALUATION FORMS

Show Management MUST send in a Judge Evaluation Form to the ABRA office for each Judge. Your Show Results are not complete without these forms.

GELDING STATEMENT

A gelding still listed as a stallion according to ABRA records at the time show results are processed will be

disqualified if an ABRA Gelding Statement is not submitted by the owner within 14 days of the show. It is the responsibility of the owner to send the original Registration Certificate to the ABRA office. Show Management can inspect the horse, fill out the ABRA Gelding Statement and let the horse show. It is the responsibility of Show Management to make sure the ABRA Gelding Statement is sent to the ABRA office in Tulsa, OK the day after the last day of the show.

SCORE SHEETS

Show Management is responsible for collecting signed Score Sheets from the judges. Score Sheets must be signed and turned in to the show office by the judges for the following classes: Showmanship, Horsemanship, Equitation, Trail, Ranch Riding, Western Riding, Reining, Dun Factor, Buckskin Color, and Longe Line and all score sheets used in the Ranch Horse Division, Cattle Classes and Roping Classes. Show Management must use ABRA score sheets unless you are conducting a multi-breed show at which time AQHA or APHA score sheets may be used. **Only Dun Factor and Buckskin Color Sheets need to be returned with your results.** All other score sheets must be kept by Show Management for 3 years.

BUCKSKIN BRED CLASSES

Buckskin Bred Classes can be run concurrently with other classes but your Showbill MUST state they are run concurrently but judged separately. Buckskin Bred Horses cannot be included in a class count for Regular Registered Horse. Buckskin Bred Registration Numbers begin with B-XXXXX. The Regular Registry Registration Certificates issued prior to Jan 1, 2019 being with T or P. (T-XXXXX or P-XXXXX). Any horse registered Jan 1, 2019 or after will have an 'R' prior to the number which designates the horse is registered in the Regular Registry.

MINIATURE/PONY CLASSES

If you are offering Miniature/Pony classes, the Registration Certificate will begin with M-XXXXX for Miniatures and Y-XXXX for Pony. Entries in the Regular Registry Miniature/Pony classes are only those whose Registration Certificate show Buckskin, Dun, Red Dun, or Grulla. An animal with any other color on the Registration Certificate would have to enter a Buckskin Bred Miniature/Pony Class. The classes can be run concurrently but your Showbill MUST state they are judged separately.

MULE CLASSES

If you are offering Mule classes, the Registration Certificate will begin with D-XXXXX. Entries in the Regular Registry Mule classes are only those whose Registration Certificate show Buckskin, Dun, Red Dun, or Grulla. An animal with any other color on the Registration Certificate would have to enter a Buckskin Bred Mule Class. The Classes can be run concurrently but your Showbill MUST state they are judged separately.

CONCURRENTLY RUN CLASSES

If you are planning to run any ABRA classes concurrently with any other classes (AQHA, PtHA, All Breed, etc.) you MUST make sure the judges place all ABRA horses on separate ABRA judges cards. Example: If there are 25 horses in the class, the judges MUST place all 25 horses to be certain that all ABRA horses have been placed.

ABRA SHOW RESULTS SUBMISSION CHECKLIST

The following items are due **within 14 days** of the ending show date.
Initial each bullet and sign at bottom and send with Show Results or
Results are not considered complete.

_____ **HORSE ROSTER** – This roster should list all ABRA horses exhibited for that show. It needs to contain: Horses name, registration number, owner name and owner membership number.

_____ **CORRESPONDING SHOWBILL** – This showbill should have all classes with ZERO entries indicated on it. If your show software has a report to show entry counts, that will be accepted but a showbill must accompany the report.

_____ **INDIVIDUAL CLASS RESULTS** – These sheets should indicate the following:

- Number of entries
- ABRA class code and class name
- Horse exhibited and registration number
- Horse owner name and membership number
- Exhibitor name and membership number
- Relationship of exhibitor to owner if applicable
- **ALL** horses must be listed, even if not placed or disqualified
- All placings for all judges. If running a multi judged show, it is preferred to have all judges' placings listed on one class sheet. If the program you use doesn't allow for this, that is ok.
- **Grand and Reserve Halter Forms** – if using a program, you can enter these results and not have to complete the forms provided in the show packet. If it does not, you must complete a Grand and Reserve Halter Form for each judge.

_____ **JUDGES CLASS CARDS** – Must include ABRA class codes, class name and judge's signature. A copy of ALL judge's cards MUST accompany the above-mentioned items or your show results are not complete. DO NOT MAIL THE ORIGINAL JUDGES CARDS TO THE ABRA OFFICE. It is Show Managements responsibility to retain them for 3 years.

_____ **MEMBERSHIP LISTING AND APPLICATIONS** – Any new/renewed memberships sold at the show for Open, Youth, or Amateur. Make sure the AFS ABRA Membership Application is the form used to purchase/renew members at the show. AFS Memberships fees have a built in late fee, that has to be collected or the membership is not valid.

_____ **MONEY ORDER/CHECK FOR MEMBERSHP PURCHASED AT THE SHOW** – This must be a separate check from the show assessment fee and **MUST** be mailed to the ABRA office in Tulsa the day after the last day of your show.

_____ **COMPLETED JUDGE EVALUATION FORM(S)** - There must be a form for each judge submitted by Show Management and sent to the ABRA office in Tulsa.

_____ **GELDING STATEMENT(S)** – Each set of registration papers must be inspected. If a stallion has been gelded and his original registration has not been stamped GELDING, the owner or exhibitor must fill out a gelding statement. Geldings still listed as stallions according to ABRA records when show results are processed will be disqualified from classes entered. Show Management must include a Gelding Statement with their show results. It is the owner's responsibility to send the original registration certificate to the ABRA office to get it changed to a gelding.

_____ **ASSESSMENT FEE** – An assessment fee of \$1 per horse per judge must be submitted to the ABRA office in Tulsa prior to the results being official.

- All result items must be sent electronically to: points.abra@gmail.com. You will receive a confirmation email within 2 days, if not, please resubmit. **The following items need to be sent to the ABRA office in Tulsa in hard copy: Judge Evaluation forms, Dun Factor Sheets, Buckskin Color Sheets, AFS membership forms and payment, and a check for your assessment fee.**
- There will be a fine of \$30 per judge for results not sent within the 14-day period after the show ends. For every additional day late past 30 days, an added fee of \$10 per judge will be assessed.
- Clerical errors on show results would result in the Show Management being find \$5-\$10 per incident at the discretion of the ABRA Office.
- The club will be responsible for paying the membership of any exhibitor/horse owner that is allowed to show but is not a current member.

Signature _____

Date _____



ABRA's Disclaimer of Responsibility for Safety

The sponsor of this ABRA-approved show is responsible for condition of show premises, including the arena and exercise areas; the conduct and competence of show activities and events; and all other aspects of this show.

ABRA does not assume responsibility for safety of participants at the shows or other events it sanctions.

Show management is responsible for participant safety. Show management applies for ABRA approval on a voluntary basis, agreeing to conduct the show according to ABRA rules, which are designed to promote fair competition.

Assumption of responsibility for safety by show management is required by ABRA as an express condition to grant the designation 'ABRA approved show.'

ABRA's objective is to require, by rule enforcement: a 'level playing field' of competition in order that performance of exhibitor and horse can be judged uniformly by competent judges; horses identified by registration certificate; and horses which perform or are exhibited free of illegal drugs or other prohibited substances which could affect their performance.

Safety is a concern of everyone, but ABRA does not assume responsibility for it. ABRA's purpose for sanctioning a show is to promote fair competition.

As an express condition of the privilege to participate at an ABRA-approved show or event, and by participating, each owner, exhibitor, trainer, and employees of any of these individuals, and all other participants, assume the risk of participation, and release and discharge ABRA, its officers, directors, representative, and employees, from any and all liability, whenever or however arising, as to personal injury or property damage occurring as a result of participation.



ABRA GELDING STATEMENT

When a horse is gelded, the current recorded owner **MUST** notify the ABRA Office by sending the original registration certificate and notification of alteration of the horse.

A gelding still listed as a stallion according to ABRA records at the time show results are processed will be disqualified. ABRA must be notified, in writing, when a registered ABRA horse has been gelded.

The exhibitor/owner must submit the **ORIGINAL REGISTRATION CERTIFICATE within 14 days** of this notice, with the date the horse was gelded, so that it can be advanced and show results can be approved. **(Include \$10 fee for advancing a horse over the age of 3.)**

ABRA Horse Name: _____

ABRA Registration # _____

Owner's Name and ABRA ID number _____

Owner's Address: _____

City/State/Zip Code: _____

I have read and understand the consequences of not submitting the original ABRA registration certificate and the date the horse was gelded to the ABRA Office **within 14 days of this show date**.

Signature of Owner or Exhibitor

Date

ABRA Charter Club _____

ABRA Approved Show Number _____ Show Date _____

Signature of person providing a copy of this signed statement to the owner, and including a copy with the show results.

One copy of this to be given to the Owner/Exhibitor at the show, and one copy to be sent with the show results.

JUDGE EVALUATION FORM

Club Name and Name of Show _____ Show # _____

City & State of Show _____ Date of Show _____

Judges Name _____

CONFIDENTIAL

	Poor (1-3)			Average (4-6)			Good (7-9)			Excellent
	1	2	3	4	5	6	7	8	9	10
The judge arrived on time?										
The judge knew class rules?										
The judge had good class procedures?										
The judge was dressed properly (western attire including hat and boots)?										
The judge performed his/her duties in a timely and efficient manner?										
The judge had a good attitude? (Objective in his/her judging duties & courteous, professional, & helpful in dealing with show management and exhibitors).										
The judge presented him/herself as a good representative of ABRA? (ABRA requires a judge to have equine expertise and be of personal character of the highest order, conducting themselves with integrity, tact & decorum.)										
The Judge turned in all score sheets, signed, without Show Management having to ask for them.										

Comments: _____

Name: _____ Signature: _____

Affiliation with Show: _____

Show Management MUST complete and return to the ABRA Office with Show Results.

Forms Should be made available at the show for anyone wishing to evaluate the Judge.

Only Complete, Signed Form will be considered.



Halter Champion Form

Youth Open Amateur

Official Show Results Form

Name of Show _____ Show # _____

Date: _____ Judge: _____ Location _____

If Class Not Held, Please indicate

STALLIONS

Grand Horse _____ ABRA Reg # _____

Reserve Horse _____ ABRA Reg # _____

MARES

Grand Horse _____ ABRA Reg # _____

Reserve Horse _____ ABRA Reg # _____

Geldings

Grand Horse _____ ABRA Reg # _____

Reserve Horse _____ ABRA Reg # _____

This form must be dated and signed by person responsible for submitting Show Results and all results must be received no later than fourteen (14) days from the last day of the show. Incomplete or Missing Result forms will result in no points being awarded. If you are using the Funnware software program to run your show, you can run the results out of the program instead of completing this form.

Signature: _____ Date: _____

Printed Name: _____ ABRA ID # _____

Email Address: _____

Complete Address: _____

ABRA Membership Application (At Show) ABRA ID# _____ Date Collected: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Signature: _____

DOB: _____

Youth Membership \$25

Individual Membership \$35

Joint Membership \$55

Is one of the members a Youth? Y or N

List name of Youth _____

Amateur Membership \$50

(includes Individual Membership)

Upgrade Individual to Amateur \$30

(must have current Individual)

Lifetime Membership \$305

ABRA
AMERICAN
BUCKSKIN
REGISTRY
ASSOCIATION, INC.

ABRA Membership Application (At Show) ABRA ID# _____ Date Collected: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Signature: _____

Youth Membership \$25

DOB: _____

Individual Membership \$35

Joint Membership \$55

Is one of the members a Youth? Y or N

List name of Youth _____

Amateur Membership \$50

(includes Individual Membership)

Upgrade Individual to Amateur \$30

(must have current Individual)

Lifetime Membership \$305

ABRA
AMERICAN
BUCKSKIN
REGISTRY
ASSOCIATION, INC.



Amateur Disclosure – Must be signed at time of PURCHASING or RENEWING an Amateur Membership.

My signature below I affirm that the information contained herein is true and correct. I agree to comply with the rules and regulations as stated in the current Official Rule Book and by the Association By-Laws. Additionally, my signature affirms I have NOT shown, judged, trained or assisted in training a horse, whether or not registered with ABRA for remuneration, I have NOT instructed another person in riding, driving, training or showing a horse for remuneration, I have NOT held the credentials of a horse show judge for any organization including, but not limited to ABRA or any other Equine Organization, I have NOT Held a membership in accreditation with the Professional Rodeo Cowboys Assoc, Womens Professional Rodeo Association, or International Professional Rodeo Assoc, for those events or classes which are the same events or classes in which an individual competes, or desires to compete, in ABRA amateur competition.

Signature

Date



Amateur Disclosure – Must be signed at time of PURCHASING or RENEWING an Amateur Membership.

My signature below I affirm that the information contained herein is true and correct. I agree to comply with the rules and regulations as stated in the current Official Rule Book and by the Association By-Laws. Additionally, my signature affirms I have NOT shown, judged, trained or assisted in training a horse, whether or not registered with ABRA for remuneration, I have NOT instructed another person in riding, driving, training or showing a horse for remuneration, I have NOT held the credentials of a horse show judge for any organization including, but not limited to ABRA or any other Equine Organization, I have NOT Held a membership in accreditation with the Professional Rodeo Cowboys Assoc, Womens Professional Rodeo Association, or International Professional Rodeo Assoc, for those events or classes which are the same events or classes in which an individual competes, or desires to compete, in ABRA amateur competition.

Signature

Date

Show Application Letter of Understanding

As _____ of the _____ sponsored by
(Title) (Name of Show)

_____, to be held on
(Name of Club or Organization)

_____ at _____
(Date/Dates of Show) (City, State)

My signature acknowledges I have read the ABRA Show Packet and take full responsibility for making sure all aspects are administered during the show.

Signature Date

Name: _____ Phone: _____
Please Print

E-Mail: _____

This statement must be submitted with each Show Application or approval will not be granted.